

Setmore Instructions for Agencies (updated 2/8/2024)

1. Go to the link: <https://krcevidence.setmore.com/>
2. Choose one of the options according to your number of items.



A screenshot of the Setmore service selection menu. The menu is divided into two sections: "External - Evidence Appt" and "External - PEBT". Under "External - Evidence Appt", there are six options, each with a mountain icon and a duration: "Other" (15 mins), "Evidence Drop (0-10 items)" (30 mins), "Evidence Drop (11-20 items)" (30 mins), "Evidence Drop (21-50 items)" (60 mins), "Evidence Drop (More than 50 items)" (90 mins), and "Evidence Return to Agency (0-25 items)" (30 mins). Under "External - PEBT", there is one option: "PEBT" (15 mins). A red bracket on the right side of the menu groups all these options, and a red arrow points to this bracket with the text "Choose one".

3. Click “Kern Regional Crime Laboratory”

✓ EVIDEN > PROVIDER > DATE > YOUR INFO > CONFIRM

Choose Provider

 [Kern Regional Crime Laboratory](#)  Click

4. Select your date and time slot

✓ EVIDEN > ✓ KERN > 24 JUL... > YOUR INFO > CONFIRM

Your Timezone: (GMT -07:00) Pacific Time 

July, 2020

Mo	Tu	We	Th	Fr	Sa	Su	Morning	Afternoon	Evening
		1	2	3	4	5	8:30 am	1:00 pm	
6	7	8	9	10	11	12	8:45 am	1:15 pm	
13	14	15	16	17	18	19	9:00 am	1:30 pm	
20	21	22	23	24	25	26	9:15 am	1:45 pm	
27	28	29	30	31					

5. Input the appropriate information into the prompted fields, then click “Book”.

Evidence Drop (0-10 items)
with Kern Regional Crime Laboratory on Feb 8, 1:00 pm

Your name
Brenda Smith

← Name of Agency Representative bringing evidence

+1

Phone (Optional)
(661) 868-5659

Email
bsmith@kernda.org

← Agency Representative’s email

Comments (Optional)

Agency
Kern Regional Crime Lab

Evidence Types (Optional)
Tox kits

← Types of evidentiary items being submitted
[DNA, Drugs, Blood/Urine Kit, Firearms]

Yes, send me an email reminder

Book

6. Review Appointment Information and Check for Confirmation Email from Setmore.

Note: Once you receive a confirmation email (shown below), you can reschedule or cancel your appointment, if needed.

Thank You

Hi Brenda Smith,
Your appointment has been booked with Kern Regional Crime Laboratory.

When: Thu 8 Feb, 2024 1:00 pm (PST)
Service: Evidence Drop (0-10 items)
Provider: Kern Regional Crime Laboratory
Booking ID: KFYEPNHX

Thank you,
Kern Regional Crime Laboratory

Kern Regional Crime Laboratory
1300 18th Street, 4th Floor
Bakersfield, CA 93301
+16618685663 [Email](#)

[View Website](#)
[Get Directions](#)
[Write A Review!](#)

[Reschedule](#)

[Cancel Appointment](#)

[Book New Appointment](#)

All set!!! 😊